

Guidance for discharging a patient at the end of life during the COVID 19 pandemic

Fast track discharge in Leeds

When discharging patients at the end of life from LTHT to home / care home during the COVID-19 pandemic the following steps should be taken:

1. Complete the **fast Track EDID in PPM+** and send to Single Point of Urgent Referral (SPUR)
You no longer need to complete the Continuing Health Care (CHC) Fast Track Tool (paper document)
2. A Health Case Manager (HCM) will respond promptly between the hours of 08.00hrs and 20:00hrs by contacting the ward via telephone.
The Health Case Manager will not be attending the ward for a discharge care planning meeting.
3. The Health Case Manager will require a clinical handover from ward staff.
4. If ward staff are unable to provide a clinical handover to the Health Case Manager, the HCM will escalate to a member of operations room/discharge hub within LTHT.
5. A member of operations room/discharge hub will support ward staff to provide a clinical handover as soon as possible.

For fast track discharge out of the Leeds area

You will still need to complete the Fast Track CHC tool (paper document) and the fast track e-DID and send to Continuing Health Care in that specific area.

Hospice

For a hospice assessment please send a referral to the Hospital Specialist Palliative Care Team by fax on: 64863

Tel: Ext 64563.