

Guidance for CSU's relating to existing governance processes

- **CQUINS**
 - All CQUINS data collection and submission has been suspended for 2020/2021.
- **Mandatory nursing audit/medical audit**
 - The mandatory nursing and medical audit programme re-commenced in Q2. Further details relating to the audit programme has been disseminated to all CSU's.
- **Speciality audit plan**
 - Speciality audit plans are to be completed and approved via the CSU Quality Assurance Group. These are then to be submitted to: leedsth-tr.clinicalaudit@nhs.net by as soon as possible.
- **NCEPOD**
 - All NCEPOD that require clinical input have recommenced, and data submission should be completed by the relevant clinical teams.
- **NICE Guidance**
 - CSU are to recommence reviewing all appropriate NICE guidance along with the completion of baseline assessments.
- **Perfect ward**
 - Perfect Ward meetings have now recommenced.
- **Governance meetings (Quality Assurance Group/Quality Forum)**
 - CSU are to recommence both Quality Forums and Quality Assurance Group meetings (formerly governance), observing social distancing rules and PHE guidance on the use of PPE, or conducting over Microsoft Teams.
- **M&M and Mortality Screening Tool and SJR**
 - Routine mortality reviews are to recommence, observing social distancing rules and PHE guidance on the use of PPE, or conducted over Microsoft Teams.
 - Mortality screening tool to be completed for all inpatient deaths on PPM+; specialties to conduct this when completing the Medical Certificate of Cause of Death (MCCD)
- **Falls and pressure ulcer RCA meetings**
 - Local RCA meetings to continue with limited numbers, observing social distancing rules. No change in Stop the Line process. Both falls and pressure ulcer panel meetings continue to be held remotely using Microsoft teams.
- **QI collaborative**
 - QI Collaborative meetings are to recommence, observing social distancing rules and PHE guidance on the use of PPE, or conducted over Microsoft Teams. Wards or departments that are part of a collaborative are encouraged to continue to implement any new interventions.
 - Data relating to the collaboratives will continue to be collated and shared with CSUs.
- **Duty of Candour**

- The processes relating to Duty of Candour (DoC) Regulations will continue.
- **Mixed Sex Breaches**
 - Although external reporting to NHSI/E has been suspended until October 2020, the Trust will continue to log, monitor and investigate mixed sex breaches if they occur.
- **Ward Healthcheck metrics**
 - Ward Healthcheck Metrics have recommenced in an abbreviated format.
- **Reactive ward/department assurance visits**
 - The Clinical Support Team in Corporate Nursing will liaise directly with CSU's to arrange reactive assurance visits where these are required.
- **Safety thermometer**
 - This has been suspended nationally - there is no requirement to collect this data.
- **VTE's**
 - VTE RCA's are to be completed by the clinical teams in line with the previous VTE RCA process.
- **Committee Meetings**
 - Committee meetings have recommenced and are to be conducted over Microsoft Teams.

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