

Health and Safety Annual Report

PUBLIC BOARD

20 May 2021

| | |
|-----------------------------|---|
| Presented for: | Information |
| Presented by: | Dr Philip Wood, Chief Medical Officer |
| Author: | Karen Armitage, Head of Health and Safety |
| Previous Committees: | Risk Management Committee 1 April 2021 |

| Trust Goals | |
|--|---|
| The best for patient safety, quality and experience | ✓ |
| The best place to work | ✓ |
| A centre for excellence for research, education and innovation | |
| Seamless integrated care across organisational boundaries | |
| Financial sustainability | ✓ |

| Key points | |
|---|-------------|
| 1. This annual report provides a range of reactive indicators which highlight Reporting of Injuries, Diseases and Dangerous Occurrences (RIDDOR). The report continues to show a declining trend in the number of serious Health and Safety incidents (RIDDOR). | Assurance |
| 2. The Health and Safety Executive (HSE) initiated an investigation in relation to Occupational Dermatitis in 2019. The Trust has provided regular progress updates to the HSE. | Information |
| 3. The 2020 Health and Safety Controls Assurance process concluded in December 2020 with a participation rate by CSUs/Corporate Services of 100% (609 separate areas). The self-assessed results of this process are included within the main report. | Assurance |

1. Summary

The Health and Safety Annual Report provides a retrospective review of the previous twelve months and an outline of activities planned for the forthcoming year.

The arrangements currently in place which identify, assess and control health and safety risks are detailed in the Health and Safety Policy (approved June 2020) and the associated risk specific procedures.

The arrangements consist of a combination of Active and Reactive monitoring which includes monitoring and analysis of reported incidents, including RIDDOR reportable cases (Reactive) and ensuring that risk controls are in place as a preventative measure (Active). Despite the challenges and pressures brought about by the coronavirus pandemic the Health and Safety Controls Assurance process was delivered together with a full desk-top validation of the information provided by CSUs/Corporate Services to assist them with their action planning and continuous improvements.

2. Background

It is a statutory requirement of all employers to establish occupational health and safety management arrangements so that harm is either eliminated or reduced to an acceptable level. It is therefore an important priority for the Trust that this objective is met as a minimum standard.

The Trust has adopted best practice guidance published by the Health and Safety Executive (HSE) to ensure that an effective health and safety management system is in place and that the duty of care objective is met.

The HSE conducted an investigation in December 2019 in relation to a RIDDOR report submitted by the Trust in relation to a staff member suffering from an occupational disease in the form of occupational dermatitis. The HSE have received updates from the Trust which outline progress in the implementation and management of a proactive skin health surveillance process for Trust staff. A range of communications, training and resources have been made available to all CSUs and Corporate Services, which enable them to incorporate this control measure into their management plans.

3. Proposal

This annual report is presented for information and assurance that the safety culture within the Trust continues to develop and mature.

4. Financial Implications and Risk

There is likely to be a specific financial implication as a result of the HSE 'Fee for Intervention' scheme in relation to their intention to issue the Trust with an

'Improvement Notice' in relation to Occupational Dermatitis. This is currently set at an hourly rate of £154.00 per hour per visiting inspector.

5. Communication and Involvement

The Health and Safety Annual Report has been shared with the Health and Safety Consultation Committee members at the April 2021 meeting.

6. Equality Analysis

The Health and Safety Annual Report does not require a specific Equality Analysis.

7. Publication Under Freedom of Information Act Public Board meeting

This paper has been made available under the Freedom of Information Act 2000.

8. Recommendation

The Health and Safety Annual Report is provided for information and assurance.

9. Supporting Information

The following papers make up this report:

The Health and Safety Annual Report.

Karen Armitage
Head of Health and Safety

April 2021