

THURSDAY 30 SEPTEMBER 2021 AT 9.30 am
Via Microsoft Teams
PUBLIC BOARD
AGENDA

By exception - this meeting will be held in the morning

Covid-19 Update - In light of the Infection Prevention & Control measures within our hospitals as we seek to keep our patients and staff safe, we are restricting groups of people meeting, therefore this meeting will take place virtually. Members of the public can join this meeting using the link from the information on the Trusts website.

The agenda and papers are made available on our website and in due course the minutes of this meeting will be published.

All items listed (Blue Box), in blue text, are to be received for information/ assurance and no discussion time has been allocated within the agenda

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
9.30	1	Welcome and Introductions: Natasha Barber-Evans, Insight Placement (NED development programme), Cath Hill, AQUA Guy Dickie, Associate Director of Digital (OBO Paul Jones)	Information	Linda Pollard	-
9.35	2	Apologies for Absence John Williams, Phil Corrigan, Paul Jones	Information	Linda Pollard	-
	3	Declarations of Interest	Governance	Linda Pollard	-
9.40	4	Patient Experience Story; Tariq Gratitude and Recovery: https://youtu.be/buHPJeWEKk0 <i>Our patient stories aim to provide insight to the care received by our patients and their families. It's important that our Board understand both positive and negative feedback for learning. We are grateful to those who take time record and share their experiences, which are also used in undergraduate training.</i>	Information	Lisa Grant/ Helen Christodoulides/ Niki Snook/ Cora Presley	Video
10.05	5	Draft Minutes of the Last Meetings 29 July 2021	Approval	Linda Pollard	5

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
	6	Matters Arising <i>No items</i>	-	-	-
	7	Review of Action Tracker	Governance	Linda Pollard	7
10.10	8	Chair's Report <i>(Endorse Chairs action for approvals)</i>	Receive, note & endorse	Linda Pollard	8
10.15	9	Chief Executive's Report <i>(Endorse consultant appointments)</i>	Receive & Approve	Julian Hartley	9
	10	Minutes of meetings			
10.25	10.1	Quality Assurance Committee Chairs Report 8 September 2021	Assurance	Laura Stroud	10.1(i)
-	10.1(i)	IPC Annual Report	Assurance	Lisa Grant	10.1(ii)
10.30	10.2	R&I Committee Chairs Report 17 August 2021	Assurance	Dr Phil Wood	10.2
10.35	10.3(i)	Workforce Committee Chairs Report 15 September 2021	Assurance	Tom Keeney	10.3(i)
-	10.3(ii)	Violence and Aggression Against Staff Annual Report	Information Assurance	Craige Richardson	10.3(ii)
10.40	10.4	Audit Committee Chairs Report 9 September 2021	Assurance	Suzanne Clark	10.4
-	10.4(i)	Audit Completion Report (ISA 260) 2020/21	Assurance	Suzanne Clark	10.4(i)
-	10.4(ii)	Research and Innovation Development	Assurance	Dr Phil Wood	10.4(ii)
10.45	10.5	DIT Committee Chairs Report 20 August 2021	Assurance	Jas Narang	10.5
10.50	10.6	Remuneration Committee Chairs Report 29 July 2021	Assurance	Linda Pollard	10.6
	11	Risk			
10.55	11.1	Corporate Risk Register	Assurance	Julian Hartley	11.1
	12	Quality and Performance			
11.00	12.1	Vaccination Programme	Assurance	Dr Phil Wood	12.1
11.05	Comfort Break				
11.15	12.2	Context - Current Operational Pressures	Information	Julian Hartley	Verbal

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
		Integrated Quality & Performance Report	Assurance	Executive Team	12.2
11.50	12.3(i)	Nursing & Midwifery Quality & Safety Staffing Report	Assurance	Lisa Grant, Sue Gibson	12.3(i)
-	12.3(ii)	Supplementary Information Quality & Safety Staffing Report AND Annual Report	Assurance	Lisa Grant	12.3(ii)
	13	Strategy and Planning			
12.00	13.1	Building the Leeds Way	Assurance	Simon Worthington	13.1
12.05	13.2	Clinical Quality Strategy	Assurance	Dr Phil Wood, Dr John Adams	13.2
12.10	13.3	Leeds as an Anchor Institution	Assurance	James Goodyear	13.3
	14	Governance and Regulation			
12.20	14.1	Medical Revalidation Annual Report	Assurance	Dr Phil Wood, Dr Hamish McLure	14.1
12.30	14.2	Emergency Preparedness Core Standards	Assurance	Clare Smith, Owen Hayward	14.2
12.40	14.3	Amendments to Standing Orders Committee Membership	Approval	Jo Bray	14.3
	15	Items for Information			
-	15.1	Forward Planner	Information	Linda Pollard	15.1
	16	Standing Agenda Items			
12.45		<p>Risk <i>Consideration of any issues to escalate to Corporate Risk Register, reflections on Risk Appetite and working within our defined tolerances</i> http://flipbooks.leedsth.nhs.uk/20210225001/</p> <p>Legal Advice <i>Consideration of any issues from the meeting</i></p> <p>CQC or NHS England/ Improvement <i>Any issues to be reported</i></p> <p>Communication Issues <i>Any issues internally or externally to be address</i></p>	Discussion	Linda Pollard	-

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
	17	Review of Meeting and Effectiveness	Discussion	Jo Bray	-
12.50	18	Any Other Business	Discussion / Information	Linda Pollard	-
	19	Date of Next Meeting			
The next formal Board meeting will take place on Thursday 25 November - PM					

Additional information (Blue Box)		
10.1(i)	IPC Annual Report	Lisa Grant
10.3(ii)	Violence and Aggression Against Staff Annual Report	Craige Richardson
10.4(ii)	Audit Completion Report (ISA 260) 2020/21	Suzanne Clark
10.4(ii)	Research and Innovation Development	Dr Phil Wood
12.3(ii)	Supplementary Information Quality & Safety Staffing Report AND Annual Report	Lisa Grant
15.1	Forward Planner	Linda Pollard

The Trust Board will hold a private workshop during the morning of the day of Board meetings, in keeping with (Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960), press and other members of the public are excluded from this meeting, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.

Board meetings of Leeds Teaching Hospitals NHS Trust are public meetings held in public. Any member of the public can raise questions regarding the content of the Board meeting. However questions need to be submitted at least three days prior to the meeting, in writing. To: Jo Bray, Company Secretary, Leeds Teaching Hospitals NHS Trust, Trust Headquarters, St James's University Hospital, Beckett Street, Leeds, LS9 7TF, or by email to: jo.bray@nhs.net