NHS
The Leeds Teaching Hospitals
NHS Trust

Digital and Information Technology (DIT) Committee Chair's Report
Public Board Meeting

30 September 2021

Presented for:	Information
Presented by:	Jas Narang, Chair of the DIT Committee
Author	Paul Jones, Chief Digital and Information Officer
List of meeting dates	20 August 2021

Trust Goals	
The best for patient safety, quality and experience	✓
The best place to work	✓
A centre for excellence for research, education and innovation	✓
Seamless integrated care across organisational boundaries	✓
Financial sustainability	✓

Trust Risks (Type & Category)				
Level 1 Risk	**(✓)**	**Level 2 Risks**	**(Risk Appetite Scale)**	**Risk**
Workforce Risk				
Operational Risk		• **Business continuity** We will develop and maintain stable and resilient services, operating to consistently high levels of performance.	Cautious	↔ (same)
Clinical Risk		• **Patient safety and outcomes** We will provide high quality services to patients and manage risks that could limit the ability to achieve safe and effective care for our patients.	Minimal	↔ (same)
Financial Risk		• **Financial management and waste reduction** We will deliver sound financial management and reporting for the Trust with no material	Cautious	↔ (same)

	misstatements or variances to forecast.		
External Risk	• **Regulatory risk** We will comply with or exceed all regulations, retain its CQC registration and always operate within the law.	Averse	↔ (same)

Key points	
1. This summary provides an overview of significant issues of interest to the Board, highlights key risks discussed, key decisions taken and key actions agreed by the DIT Committee.	For information

20 August 2021 Digital and Information Technology (DIT) Committee

1. Introduction

The Chair's Report for the Digital and Information Technology (DIT) Committee provides an overview from the meeting held on Friday 20 August 2021 highlighting issues and risks discussed and key actions agreed.

2. Significant Issues of Interest to the Board

Items from the Board
The DIT Committee have considered the governance of the NPIC research project. Due to its significant digital component there was discussion of whether the DIT Committee should have additional oversight, however it has been agreed that the oversight for this project remains with the R+I Committee as originally constituted.

Effectiveness Review
The effectiveness review conducted across committee members was reviewed. This showed a positive response with high scores (7-10) across all questions. A number of areas to improve were identified and the Committee agreed to action these.

Internal Audit Actions
The Committee reviewed progress on the internal audit actions and commented on the significant positive progress made by the Digital team.

MHRA Compliance Risk
A pre-covid review from the MHRA identified concerns with our electronic patient record (EPR) PPM+ for use in clinical trials. The concerns raised by the MHRA would also apply to the majority of Trust EPRs. PPM+ has been continually updated since the review and the Research team and DIT are now conducting a

review of PPM+ with regard to the MHRA standards, prior to opening discussions with MHRA about the steps needed to close any outstanding concerns.

Programmes
New Hospitals Programme
Andy Williams presented an update to the Committee on progress against the digital workstream of the New Hospital programme.

Information and Insight
Richard King provided an overview of the services and teams within the Information and Insight function. This highlighted the breadth and scale of services provided.

PAS
The Committee were updated on the successful PAS hardware upgrade and the plans for the upcoming software upgrade.

KPIs
The KPIs were reviewed and agreed that they could be included in the Board IQPR.

3. **Operational Issues**

   The Committee were briefed on the recent cyber events and the file storage failures. These had previously been discussed at Board but due to Committee timings this was the first opportunity to brief the Committee.

4. **Review of Meeting**

   The Chair positively reflected on the meeting discussions and the improvements in the assurance reporting and documentation to the Committee.

5. **Publication under the Freedom of Information Act**

   This paper has been made publicly available under the Freedom of Information Act 2000.

6. **Recommendation**

   The Board is appraised of the summary of the meeting, the assurances provided and where necessary the escalation from the Digital and Information Technology Committee Chair's Report.

   Jas Narang
   Non-Executive Director and Chair of the Digital and Information Technology Committee
   September 2021