

Equality Analysis

Equality analysis – sign off **5**



To be completed by the Equality Analysis sub-group

Directorate/Project details		
Directorate/Project <Type Name here>		Service/Work-stream: <Type name here>
Executive Sponsor: <Type name here>	Project Lead: <Type name here>	Project Manager: <Type name here>
Title: <Name of the Strategy/Policy/Project/Service>		

EA details		
Version: <Type version here?>	Date: <Type date here>	Equality team Lead Assessors detail: <Type Name & Ext. details >
Is this a: <Tick as appropriate>		
Relevance Screening <input type="checkbox"/>	Full Analysis <input type="checkbox"/>	

Comments
<Please describe any comments>

Sign off

Are the Equality Analysis sub-group assured by the EA?

If 'YES' please sign here

Please send this signed document;

- (Written) to the Portfolio programme Management office, (Service Improvement Team, Trust HQ).
- (Scanned) to the 'Programme Management office' GroupWise account
E-mail Title: <For information; 'Project title' QPIA Assessment signed off'>
- For non MfS projects send to Elizabeth.Alarcon-Rhodes@leedsth.nhs.uk for publication.

If 'No' please send this document (electronic format only);

- 'Programme Management office' GroupWise account.
- E-mail Title: <For information; 'Project title' EA NOT signed off'>
- For non MfS projects, return to project lead.