

THURSDAY 24 November 2022 AT 2.00pm
PUBLIC BOARD
AGENDA
Teams Meeting
This is a Face to Face meeting
Seminar rooms 2&3 Gledow Wing SJUH
This meeting will NOT be Streamed on You Tube

The agenda and papers are made available on our website and in due course the minutes of this meeting will be published.

All items listed (Blue Box), in blue text, are to be received for information/ assurance and no discussion time has been allocated within the agenda

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
2.00	1	Apologies for Absence:	Information	Linda Pollard	-
	2	Welcome and Introductions: Amanda Stainton, Associate Non-Executive Director Esther Wakeman, Chief Executive Leeds Hospitals Charity	Information	Linda Pollard	-
	3	Declarations of Interest	Governance	Linda Pollard	-
2.05	4	Staff Story Race Equality Workshops & Inclusive Conversations on J54 https://youtu.be/2klgDo_MlfQ	Information	Jenny Lewis	Video Verbal
		<i>Our patient stories aim to provide insight to the care received by our patients and their families. It's important that our Board understand both positive and negative feedback for learning. We are grateful to those who take time record and share their experiences, which are also used in undergraduate training.</i>			
2.15	5	Draft Minutes of the Last Meeting 29 September 2022	Approval	Linda Pollard	5
	6	Matters Arising <i>No items</i>	-	-	-
	7	Review of Action Tracker	Governance	Linda Pollard	7
2.20	8.1	Chair's Report <i>(Endorse Chairs action for approvals)</i> <i>New approach to IQPR</i>	Receive, note & endorse	Linda Pollard	8.1

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
2.25	9.1	Chief Executive's Report (Endorse consultant appointments)	Receive & Approve	Julian Hartley	9.1
	10	Risk			
2.40	10.1	Current Operational Pressures	Information	Julian Hartley	Verbal
2.50	10.2	Corporate Risk Register	Assurance	Julian Hartley	10.1
	10.3	Health & Safety Six Month Update	Assurance	Julian Hartley	10.1
	11	Assurance from Committees			
2.55	11.1	Quality Assurance Committee Chairs Report 27 October 2022 (Appendix – ref Duty of Candour)	Assurance	Laura Stroud Dr Phil Wood Lisa Grant	11.1
	11.1(i)	Ockenden Update	Assurance	Lisa Grant	11.1(i)
	11.1(ii)	Leadership Visit Programme Annual Report 2021/22	Assurance	Dr Phil Wood & Lisa Grant	11.1(ii)
3.10	11.2(i)	Workforce Committee Chairs Report 9 November 2022	Assurance	Phil Corrigan Jenny Lewis	11.2(i)
	11.2(ii)	Flu Update & Assurance	Assurance	Jenny Lewis	11.2(ii)
3.25	11.2(iii)	Freedom to Speak Up Six month Update report (Appendices - self assessment)	Information Assurance	Jenny Lewis	11.2(iii)
3.40	11.3(i)	Finance & Performance Committee Chairs Summary Report September & October	Assurance	Gillian Taylor Clare Smith Simon Worthington	11.3(i)
	11.3(a)	Procurement Strategy	Information	Simon Worthington	11.3(a)
	11.3(ii)	Verbal Summary Update from the Meeting held 23 November 2022	Assurance	Gillian Taylor Clare Smith Simon Worthington	Verbal
3.55	11.4	Audit Committee Chairs report 11 October 2022 (ExO meeting – items deferred)	Assurance	Suzanne Clark	11.4
4.00	11.5	R&I (Assurance) Committee Chairs Summary Report	Assurance	Linda Pollard Dr Phil Wood	11.5
-	11.6	Note of the Remuneration Committee meeting 21 October 2022	Assurance	Linda Pollard	11.6

To note - Due to confidential issues; DIT, Building Development Committee and Innovation District Committee Chairs reports are not reported in the public domain

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
4.10	Comfort Break				
	12	Quality and Performance			
	12.1(i)	Integrated Quality & Performance Report	Assurance	Executive Team	12.1(i)
4.15	12.1(ii)	Questions to the Executive Team by exception	Assurance	All	12.1(ii)
4.20	12.3(i)	Nursing & Midwifery Quality & Safety Staffing Report	Assurance	Lisa Grant, Sue Gibson	12.3(i)
	12.3(ii)	Supplementary Information Quality & Safety Staffing Report	Assurance	Lisa Grant	12.3(ii)
	13	Strategy and Planning			
	13.1	Building the Leeds Way	Assurance	Simon Worthington	13.1
4.30	13.2	Leeds as an Anchor Institution	Assurance	James Goodyear	13.2
4.40	13.3	Leeds Health and Wellbeing Strategy – Consultation & Refresh	Information	Julian Hartley James Goodyear	13.3
4.45	13.4	Quality Improvement Strategy Publication	Approval	Dr Phil Wood	13.4
	14	Governance and Regulation			
4.50	14.1	Standing Orders, Amendment to Committee Terms of Reference and Membership Appendix G – DIT Committee Appendix 1 – DIT Work Plan Appendix K – R&I Committee	Approval	Jo Bray	14.1
	15	Items for Information			
-	15.1	Forward Planner	Information	Linda Pollard	15.1
	16	Standing Agenda Items			
		Risk <i>Consideration of any issues to escalate to Corporate Risk Register, BAF and reflections on Risk Appetite and working within our defined tolerances</i> http://flipbooks.leedsth.nhs.uk/20210225001/	Discussion	Linda Pollard	-
		Legal Advice <i>Consideration of any issues from the meeting</i>			
		Regulators - CQC or NHS England, ICB/Place issues <i>Any issues to be reported/escalated</i>			

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
		Communication Issues <i>Any issues internally or externally to be address</i>			
	17	Review of Meeting and Effectiveness	Discussion	Jo Bray	-
4.55	18	Any Other Business	Discussion / Information	Linda Pollard	-
	19	Date of Next Meeting			
The next formal Board meeting will take place on Thursday 26 January 2023 - PM					

Additional information (Blue Box)		
10.3	Health & Safety Six Month Update	Julian Hartley
11.1(i) 11.1(ii)	Ockenden Update Leadership Visit Programme Annual Report 2021/22	Lisa Grant Dr Phil Wood & Lisa Grant
11.2(ii)	Flu Update & Assurance	Jenny Lewis
11.3(a)	Procurement Strategy	Simon Worthington
11.6	Note of the Remuneration Committee meeting 21 October 2022	Linda Pollard
12.1(i)	Integrated Quality & Performance Report	Executive Team
12.3(ii)	Supplementary Information Quality & Safety Staffing Report Nurse Staffing Overview	Lisa Grant
13.1	Building the Leeds Way	Simon Worthington
15.1	Forward Planner	Linda Pollard

The Trust Board will hold a private workshop during the morning of the day of Board meetings, in keeping with (Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960), press and other members of the public are excluded from this meeting, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.

Board meetings of Leeds Teaching Hospitals NHS Trust are public meetings held in public. Any member of the public can raise questions regarding the content of the Board meeting. However questions need to be submitted at least three days prior to the meeting, in writing. To: Jo Bray, Company Secretary, Leeds Teaching Hospitals NHS Trust, Trust Headquarters, St James's University Hospital, Beckett Street, Leeds, LS9 7TF, or by email to: jo.bray@nhs.net