

THURSDAY 29 September 2022 AT 2.00pm
PUBLIC BOARD
AGENDA
Teams Meeting
Public Access Via YouTube Live Stream

Covid-19 Update - In light of the Infection Prevention & Control measures within our hospitals as we seek to keep our patients and staff safe, we are restricting groups of people meeting, therefore this meeting will take place via Teams. Members of the public can join this meeting via YouTube, using the link from the information on the Trusts website.

The agenda and papers are made available on our website and in due course the minutes of this meeting will be published.

All items listed (Blue Box), in blue text, are to be received for information/ assurance and no discussion time has been allocated within the agenda

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
2.00	1	Apologies for Absence: Simon Worthington, Director of Finance Rachel Woodman, Non-Executive Director	Information	Linda Pollard	-
	2	Welcome and Introductions: James Goodyear, Director of Strategy Jonny Gamble, Deputy Director of Finance	Information	Linda Pollard	-
	3	Declarations of Interest	Governance	Linda Pollard	-
2.05	4	Patient Story Live Liver Transplant - Sam and Warren's story; https://www.youtube.com/watch?v=KRcne4CRA1s <i>Our patient stories aim to provide insight to the care received by our patients and their families. It's important that our Board understand both positive and negative feedback for learning. We are grateful to those who take time record and share their experiences, which are also used in undergraduate training.</i>	Information	Lisa Grant	Video Verbal
2.15	5	Draft Minutes of the Last Meeting 28 July 2022	Approval	Linda Pollard	5
	6	Matters Arising <i>No items</i>	-	-	-

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
	7	Review of Action Tracker	Governance	Linda Pollard	7
2.20	8.1	Chair's Report <i>(Endorse Chairs action for approvals)</i>	Receive, note & endorse	Linda Pollard	8.1
2.25	9.1	Chief Executive's Report <i>(Endorse consultant appointments)</i>	Receive & Approve	Julian Hartley	9.1
	10	Minutes of meetings			
2.35	10.1	Quality Assurance Committee Chairs Report 25 August 2022	Assurance	Laura Stroud	10.1
	10.1(i)	Learning from Deaths Report Q1 2022/23	Assurance	Dr Phil Wood	10.1(i)
	10.1(ii)	CQC Registration Annual Assurance	Assurance	Lisa Grant	10.1(ii)
2.40	10.2(i)	Audit Committee Chairs Report 7 Sept 2022	Assurance	Suzanne Clark	10.2(i)
2.45	10.2(ii)	Auditor's Annual Report 2021/22 (including VFM Commentary)	Assurance	Suzanne Clark, Jonny Gamble	10.2(ii)
-	10.3	DIT Committee <i>No longer to be reported in public domain</i>			
2.50	10.4(i)	Workforce Committee Chairs Report 15 Sept 2022	Assurance	Laura Stroud	10.4(i)
	10.4(ii)	Violence Reduction and Prevention Report	Assurance	Craige Richardson	10.4(ii)
	11	Risk			
2.55	11.1	Corporate Risk Register	Assurance	Julian Hartley	11.1
	12	Quality and Performance			
3.00	12.1	Context - Current Operational Pressures	Information	Julian Hartley	Verbal
3.05	12.2	Integrated Quality & Performance Report	Assurance	Executive Team	12.2
3.35	Comfort Break				
3.45	12.3(i)	Nursing & Midwifery Quality & Safety Staffing Report	Assurance	Lisa Grant, Sue Gibson	12.3(i)
	12.3(ii)	Supplementary Information Quality & Safety Staffing Report	Assurance	Lisa Grant	12.3(ii)
	13	Strategy and Planning			
	13.1	Building the Leeds Way	Assurance	Jonny Gamble	13.1

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
	13.2	Annual Plan Q2 Overview	Assurance	James Goodyear	13.2
3.55	13.3	Launch of Green Plan	Approval	Craige Richardson, Libby Sutherland	13.3
	14	Governance and Regulation			
4.10	14.1	Medical Re-validation Annual Report	Assurance	Dr Phil Wood, Dr Hamish McClure	14.1
4.15	14.2	Emergency Preparedness Resilience & Response Core Standards	Approval	Clare Smith	14.2
4.25	14.3	Amendments to Committee membership cited in Terms of Reference, Standing Orders	Approval	Jo Bray	14.3
	15	Items for Information			
-	15.1	Forward Planner	Information	Linda Pollard	15.1
	16	Standing Agenda Items			
		<p>Risk <i>Consideration of any issues to escalate to Corporate Risk Register, reflections on Risk Appetite and working within our defined tolerances</i> http://flipbooks.leedsth.nhs.uk/20210225001/</p> <p>Legal Advice <i>Consideration of any issues from the meeting</i></p> <p>Regulators - CQC or NHS England, ICB/Place issues <i>Any issues to be reported/escalated</i></p> <p>Communication Issues <i>Any issues internally or externally to be address</i></p>	Discussion	Linda Pollard	-
	17	Review of Meeting and Effectiveness	Discussion	Jo Bray	-
4.30	18	Any Other Business	Discussion / Information	Linda Pollard	-
	19	Date of Next Meeting			
The next formal Board meeting will take place on Thursday 24 November 2022 - PM					

Additional information (Blue Box)		
10.1(i) 10.1(ii)	Learning from Deaths Report Q1 2022/23 CQC Registration Annual Assurance	Dr Phil Wood Lisa Grant
10.4(i)	Violence Reduction and Prevention Report	Craige Richardson
12.3(ii)	Supplementary Information Quality & Safety Staffing Report Nurse Staffing Overview	Lisa Grant
13.1 13.2	Building the Leeds Way Annual Plan Q2 Overview	Jonny Gamble James Goodyear
15.1	Forward Planner	Linda Pollard

The Trust Board will hold a private workshop during the morning of the day of Board meetings, in keeping with (Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960), press and other members of the public are excluded from this meeting, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.

Board meetings of Leeds Teaching Hospitals NHS Trust are public meetings held in public. Any member of the public can raise questions regarding the content of the Board meeting. However questions need to be submitted at least three days prior to the meeting, in writing. To: Jo Bray, Company Secretary, Leeds Teaching Hospitals NHS Trust, Trust Headquarters, St James's University Hospital, Beckett Street, Leeds, LS9 7TF, or by email to: jo.bray@nhs.net