

THURSDAY 30 MARCH 2023 AT 2.30pm

PUBLIC BOARD

AGENDA

Teams Meeting

Gledhow Seminar Rooms 2&3 St James's Site, LTHT

The agenda and papers are made available on our website and in due course the minutes of this meeting will be published.

All items listed (Blue Box), in blue text, are to be received for information/ assurance and no discussion time has been allocated within the agenda

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
2.30	1	Apologies for Absence: Laura Stroud, NED (joining from 3pm)	Information	Linda Pollard	-
	2	Welcome and Introductions: Hamish McLure, Interim Chief Medical Officer Helen Christodoulides, Interim Chief Nurse Esther Wakeman, CE Leeds Hospitals Charity Martin Campbell Smith, Associate Director of Finance	Information	Linda Pollard	-
	3	Declarations of Interest	Governance	Linda Pollard	-
2.35	4	Patient Story Patient Story – https://www.youtube.com/watch?app=desktop&v=bCR226bEaOk&feature=youtu.be <i>Our patient stories aim to provide insight to the care received by our patients and their families. It's important that our Board understand both positive and negative feedback for learning. We are grateful to those who take time record and share their experiences, which are also used in undergraduate training.</i>	Information	Helen Christodoulides/ Karen Sykes	Video/ Verbal
2.45	5	Draft Minutes of the Last Meeting 26 January 2023	Approval	Linda Pollard	5
	6	Matters Arising <i>No items</i>	-	-	-
	7	Review of Action Tracker	Governance	Linda Pollard	7
2.50	8.1	Chair's Report <i>(Endorse Chairs action for approvals)</i>	Receive, note & endorse	Linda Pollard	8.1

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
2.55	9.1	Chief Executive's Report <i>(Endorse consultant appointments)</i> <i>Appendix 1 - Our Annual Commitments for 2023/24</i> <i>Appendix 2 – Staff Survey Results</i>	Receive & Approve	Prof Phil Wood	9.1
	10	Risk			
3.10	10.1	Current Operational Pressures	Information	Prof Phil Wood	Verbal
3.15	10.2	Corporate Risk Register	Assurance	Prof Phil Wood	10.2
	11	Assurance from Committees			
3.20	11.1(i)	Quality Assurance Committee Chairs Report 23February 2023	Assurance	Laura Stroud Hamish McLure Helen Christodoulides	11.1(i)
	11.1(ii)	Complaints Six Months Update Report	Assurance	Helen Christodoulides	11.1(ii)
	11.1(iii)	Children's Hospital CSU Annual Report 2022/23	Assurance	Helen Christodoulides	11.1(iii)
	11.1(iv)	Healthcare Associated Infection Assurance Report	Assurance	Helen Christodoulides	11.1(iv)
3.30	11.2	Workforce Committee Chairs Report 16 March 2023	Assurance	Phil Corrigan Jenny Lewis	11.2
3.40	11.3(i)	Finance & Performance Committee Chairs Report January & February 2023	Information	Gillian Taylor Clare Smith	11.3(i)
	11.3(ii)	Verbal Summary Update from the Meeting held 25 January 2023	Assurance	Simon Worthington	Verbal
3.50	11.4	Audit Committee Chairs Report 2 March 2023	Assurance	Suzanne Clark	11.4
4.00	11.5	R&I (Assurance) Committee Chairs Report 21 March 2023 <i>(NB exclusion of any commercial information in public domain)</i>	Assurance	Linda Pollard Hamish McLure	Verbal
<i>To note - Due to confidential issues; DIT, Building Development Committee and Innovation District Committee Chairs reports are not reported in the public domain</i>					
4.05	Comfort Break				
	12	Quality and Performance			
	12.1(i)	Integrated Quality & Performance Report	Assurance	Executive Team	12.1(i)
4.10	12.1(ii)	Questions to the Executive Team by exception	Assurance	All	Verbal

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
4.20	12.3(i)	Nursing & Midwifery Quality & Safety Staffing Report	Assurance	Helen Christodoulides Sue Gibson	12.3(i)
	12.3(ii)	Supplementary Information Quality & Safety Staffing Report – including Bi-annual Midwifery Staffing Report	Assurance	Helen Christodoulides/ Sue Gibson	12.3(ii)
	13	Strategy and Planning			
4.30	13.1	Building the Leeds Way	Assurance	Simon Worthington	13.1
4.30	13.2	City Health & Wellbeing Strategy	Receive for Information	Prof Phil Wood	13.2
4.35	13.3	Health Inequalities & Public Health Strategy Update	Information Assurance	Lucy Jackson	13.3
	14	Governance and Regulation			
4.45	14.1(i)	Scheme of Delegation – Amendments	Approval	Simon Worthington	14.1(i)
4.50	14.1(ii)	Standing Orders - Amendments to Committee Terms of Reference	Approval	Jo Bray	14.1(ii)
4.55	14.2	Fit & Proper Persons Test, Compliance	Assurance	Jo Bray	14.2
	15	Items for Information			
-	15.1	Forward Planner	Information	Linda Pollard	15.1
-	15.2	Leeds Committee of West Yorkshire ICB (agenda & papers – 14 March 2023) Public-Leeds-Committee-FINAL-Agenda-Pack-140323.pdf (healthandcareleeds.org)	Information	Prof Phil Wood	link
	16	Standing Agenda Items			
		Risk <i>Consideration of any issues to escalate to Corporate Risk Register, BAF and reflections on Risk Appetite and working within our defined tolerances</i> http://flipbooks.leedsth.nhs.uk/20210225001/	Discussion	Linda Pollard	-
		Legal Advice <i>Consideration of any issues from the meeting</i>			

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
		Regulators - CQC or NHS England, ICB/Place issues <i>Any issues to be reported/escalated</i> Communication Issues <i>Any issues internally or externally to be address</i>			
	17	Review of Meeting and Effectiveness	Discussion	Jo Bray	-
5.00	18	Any Other Business	Discussion / Information	Linda Pollard	-
	19	Date of Next Meeting			
The next formal Board meeting will take place on Thursday 25 May 2023 - PM					

Additional information (Blue Box)		
11.1(ii) 11.1(iii) 11.1(iv)	Complaints Six Months Update Report Children's Hospital CSU Annual Report 2022/23 Healthcare Associated Infection Assurance Report	Helen Christodoulides Helen Christodoulides Helen Christodoulides
12.1(i)	Integrated Quality & Performance Report	Executive Team
12.3(ii)	Supplementary Information Quality & Safety Staffing Report Nurse Staffing Overview (including Bi-annual Midwifery Staffing Report)	Helen Christodoulides Sue Gibson
15.1	Forward Planner	Linda Pollard

The Trust Board will hold a private workshop during the morning of the day of Board meetings, in keeping with (Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960), press and other members of the public are excluded from this meeting, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.

Board meetings of Leeds Teaching Hospitals NHS Trust are public meetings held in public. Any member of the public can raise questions regarding the content of the Board meeting. However, questions need to be submitted at least three days prior to the meeting, in writing. To: Jo Bray, Company Secretary, Leeds Teaching Hospitals NHS Trust, Trust Headquarters, St James's University Hospital, Beckett Street, Leeds, LS9 7TF, or by email to: jo.bray@nhs.net