

# COMPETENCE TEST CENTRE

## *OSCE Examination Candidate Briefing*

In order to proceed with your OSCE exam, it is permitted that the following are adhered to:

### **Leeds Competence Test Centre Rules and Regulations -**

The OSCE is a formal examination and candidates are required to behave appropriately and in accordance with university regulations and policies.

Candidates are already professional nurses, and they are expected to behave in a professional manner at all times while at Leeds Competence Test Centre.

All personal items must be placed in the small locker provided at the competence test centre. The competence test centre will take no responsibility for any lost, stolen, or misplaced items. Mobile phones, hand-held computers, personal digital assistants (PDAs), pagers, watches or any other electronic devices

Unfortunately, we do not have room to allow friends or family, including children, to wait for you while you take the OSCE. Do not bring large suitcases to the assessment centre, as we have no storage space for anything other than small handbags/rucksacks.

### **Dress Code -**

We require that you dress for the OSCE in a manner that is appropriate for a clinical environment.

All nurses must be dressed professionally, must maintain a high standard of infection control, and must ensure their own health and safety and that of their patients.

The guidelines below are based on the expected standards for pre-registration healthcare students at any UK university. They mirror the professional standards required of all healthcare professionals in the UK.

- **Clothing** - Please dress as you would in clinical practice. In the UK, this is normally a clinical dress, tunic or polo shirt with smart trousers or scrubs. You must not wear jeans or shorts.
- **Shoes** - Must be plain, flat, black and rubber-soled, enclosing the whole foot and not made of porous or absorbent material.
- **Fingernails** - Must be kept short, unvarnished with no extensions or decoration. ToC 2021 Nursing OSCE information booklet V1.6 14

## Taking the OSCE -

As a registered nurse, you are bound by NMC (2018) 'The Code' 14. Any cheating or misconduct during the OSCE or breaching the examination's confidentiality may bring your profession into disrepute and may raise doubts about your fitness to practise.

You must not seek help, or attempt to seek help, from any other party during the OSCE. This includes in person or by phone, text, messaging, email or any form of social media. You must not disclose information about the OSCEs to, or discuss with, anyone, including instructors. This includes posting or discussing the scenarios or skills on the internet or on any form of social media.

- You must not take or attempt to take the OSCE for anyone else.
- You must not allow or attempt to allow anyone else to take the OSCE for you.
- You must not engage in any behaviour deemed to be disruptive at any time while in the competence test centre or when taking the OSCE

Before the OSCE starts the assessor will verbalise any relevant information before the OSCE starts

Equipment is provided in each station. If you need additional equipment, or advise on how to use equipment, please inform the examiner.

Some assessments require you to record information on nursing documentation - you must meet NMC guidelines at all times.

1. Verbalise what you are doing and why (e.g, the area is safe, the patients airway is clear)
2. Talk directly to the patient (simulated mannikin) not the examiner. If a manikin being used, talk to it as if it was a real person- the examiner will answer as the patient if appropriate
3. Examiners will not give any feedback on your performance; however, they may ask you questions and provide you with relevant information during your assessment
4. If you need help (e.g, raising the bed), ask the examiner- they will behave as a colleague in practice but will only undertake action as you instruct them
5. If you make a mistake, verbalise what you would do in practice

Verbalisation of any errors or omissions during your assessment will not overturn a critical failure element.

**I confirm that I have read and understood the OSCE candidate briefing sheet**

**Print Name:**

**Signed:**

**Date:**