

THURSDAY 31 JULY 2025 AT 1.30pm
PUBLIC BOARD
AGENDA

Seminar Rooms, Ground Floor, Gledhow Wing Seminar Rooms, SJUH

The agenda and papers are made available on our website and in due course the minutes of this meeting will be published.

All items listed (Blue Box), in blue text, are to be received for information/ assurance and no discussion time has been allocated within the agenda

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
1.30	1	Apologies for Absence: Jenny Ehrhardt, Director of Finance Paul Jones, CDIO Jenny Lewis, Director of HR and Organisational Development Piru Sukumar, University of Leeds, Future NED Development Jo Koroma, to leave at 4.45	Information	Linda Pollard	-
	2	Welcome and Introductions: Chris Ellison, Deputy Director of Finance John Speight, Deputy CDIO Chris Carvey, Deputy Director of HR Observing: Antony Kildare, incoming Chair Esther Wakeman, CE, Leeds Hospitals Charity Thank you to Chris Schofield & Jane Nixon, Non-Executive Directors	Information	Linda Pollard	-
	3	Declarations of Interest New - Prof Phil Wood – Trustee of NHS Providers	Governance	Linda Pollard	-
1.35	4	Patient Story: https://youtu.be/VjaBJzuBlpY	Information	Rabina Tindale	Video

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
		<i>Our patient stories aim to provide insight to the care received by our patients and their families. It is important that our Board understand both positive and negative feedback for learning. We are grateful to those who take time record and share their experiences, which are also used in undergraduate training.</i>			
1.45	5	Draft Minutes of the Last Meeting 29 May 2025	Approval	Linda Pollard	5
	6	Matters Arising <i>No items</i>	-	-	-
	7	Review of Action Tracker	Governance	Linda Pollard	7
1.50	8.1	Chair's Report <i>(Endorse Chairs action for approvals of required)</i>	Receive, note & endorse	Linda Pollard	8.1
1.55	9.1	Chief Executive's Report <i>(Endorse consultant appointments)</i>	Receive & Approve	Prof Phil Wood	9.1
		Operational Context:			
	10	Quality & Performance			
2.00	10.1(i)	Regulatory Update Maternity & Neonates CQC and MSSP Reports and Action Update	Information	Rukeya Miah Rabina Tindale Magnus Harrison	10.1(i)
	10.1(ii)	MSSP Entry Letter	Information	Prof Phil Wood	10.1(ii)
	10.1(iii)	MSSP Report	Information	Rabina Tindale	10.1(iii)
	10.1(iv)	Report on improvement actions to meet CQC regulations	Information	Rabina Tindale	10.1(iv)
2.15	10.2	MSSP Diagnostic Overview <i>(10 mins pres, 5 discussion)</i> Scott Johnston & Susie Al-Samarrai National Maternity Improvement Advisors, NHS England	Information	Rabina Tindale Scott Johnson Susie Al-Samarrai	Presentation
2.30	10.3(i)	CQC Well-led – Update	Information	Magnus Harrison	10.3(i)
	10.3(ii)	CQC Letter – Feedback to Well-led Review	Information	Prof Phil Wood	10.3(ii)
2.35	10.4	External Review of Congenital Cardiac Services.	Information Assurance	Magnus Harrison	10.4
2.50	10.5	IQPR (Performance of the Trust) Report by Exception	Assurance Information	Executive Team	10.5
	11	Risk			
3.10	11.1 11.1(i)	Corporate Risk Register Review Corporate Risk Register	Assurance Assurance	Prof Phil Wood Prof Phil Wood	11.1 11.1(i)
3.15	11.2	Back Log Maintenance 2024/25 <i>(Escalation from Infrastructure Committee meeting 12 June 2025)</i>	Information	Craige Richardson	11.2
	12	Assurance from Board Committees			

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
3.25	12.1(i)	Quality Assurance Committee Chairs Report 19 June 2025	Assurance	Laura Stroud Magnus Harrison	12.1(i)
3.30	12.1(ii)	Q3 Report on Learning from Deaths	Assurance	Rabina Tindale Magnus Harrison	12.1(ii)
3.35	12.1(iii)	Annual Report on PALS & Complaints	Assurance	Rabina Tindale	12.1(iii)
3.40	12.1(iv)	Annual Report on Learning Disabilities & Autism	Assurance	Rabina Tindale	12.1(iv)
	12.1(iv)	Annual Report LD&A	Assurance	Rabina Tindale	12.1(iv)
3.45	12.1(v)	Annual Report HCAI	Assurance	Magnus Harrison	12.1(v)
3.50	12.1(vi)	Patient Safety & Quality Strategy	Information	Rabina Tindale Magnus Harrison	12.1(vi)
3.55	12.2(i)	Finance & Performance Committee Chairs Report May & June 2025	Assurance	Mark Burton Clare Smith Chris Ellison	12.2(i)
4.00	12.2(ii)	Verbal Summary Update from the Meeting held 30 July 2025	Assurance	Mark Burton	Verbal
4.05	12.3	Audit Committee Chairs Report 25 June 2025	Assurance	Gillian Taylor Chris Ellison	12.3
4.10	12.4(i)	Workforce Committee Chairs Report 19 July 2025	Assurance	Amanda Stainton Chris Carvey	12.4(i)
4.15	12.5	R&I Committee Chairs Report 16 July 2025	Assurance	Chris Schofield Magnus Harrison	12.5
4.20	12.6	DIT Committee Chairs Report from ExO mtg 8 July 2025 (<i>Information within the public domain</i>)	Assurance	Jo Koroma	12.6
	13	Partnership Working			
4.25	13.1 13.2	Partnership Update Report 10 Year Plan Fit for the future: 10 Year Health Plan for England	Information Information	Prof Phil Wood Prof Phil Wood	13.1 Link
	14	Strategy and Planning			
4.35	14.1	Safer Staffing Review – Phase 1	Information Assurance	Rabina Tindale	14.1
4.45	14.2	Nursing, Midwifery and Allied Health Professions (NMAHP) Strategy – End of Year 1 Progress Report	Information Assurance	Rabina Tindale	14.2

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
4.50	14.3 14.3(i)	Sustainability Refresh Strategy Green Plan 2025-28 The Green Plan	Approval	Craige Richardson Chris Kelly	14.3
4.55	14.4(i)	Research & Innovation Strategy Refresh 2025 – 2030	Approval	Magnus Harrison Ai Lyn Tan	14.4(i)
5.00	14.4(ii)	Antimicrobial and Infectious Disease Research (10 mins pres, 5 mins Q&As)	Information	Kerrie Davies	Presentation
	15	Governance and Regulation			
5.15	15.1 15.1(i)	Annual Report on Safeguarding Safeguarding Annual Report 2024-2025	Information Assurance Assurance	Karen Sykes Karen Sykes	15.1 15.1(i)
5.20	15.2	Standing Orders Update – Minor amends to Committee Terms of Reference (membership)	Approval	Jo Bray	15.2
5.25	15.3	Board of Directors Insurance, Annual Declaration	Assurance	Jo Bray	15.3
-	15.4	Senior Independent Directors’ Report on the Appraisal of the Chair	Assurance	Chris Schofield	15.4
	16	Items for Information			
-	16.1	Forward Planner Reset for 2025/26 Agreed by Executives	Information	Jo Bray	16.1
	17	Standing Agenda Items			
		Risk <i>Consideration of any issues to escalate to Corporate Risk Register, BAF and reflections on Risk Appetite and working within our defined tolerances</i> Risk Appetite Framework (April 2025) - Leeds Teaching Hospitals NHS Trust Legal Advice <i>Consideration of any issues from the meeting</i> Regulators - CQC or NHS England, ICB/Place issues <i>Any issues to be reported/escalated</i> Communication Issues <i>Any issues internally or externally to be address</i>	Discussion	Linda Pollard	-

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
	18	Review of Meeting and Effectiveness	Discussion	Jo Bray	-
5.30	19	Any Other Business	Discussion / Information	Linda Pollard	-
	20	Date of Next Meeting			
The next formal Board meeting will take place on Thursday 25 September 2025 meeting – Location SJUH					

Additional information (Blue Box)		
10.1(iii)	MSSP Entry Letter	Prof Phil Wood
10.3(ii)	CQC Letter – Feedback to Well-led Review	Prof Phil Wood
11.1(i)	Corporate Risk Register	Prof Phil Wood
12	Annual Report LD&A	
13.2	10 Year Plan	Prof Phil Wood
15.1(i)	Safeguarding Annual Report 2024-2025	Karen Sykes
15.4	Senior Independent Directors' Report on the Appraisal of the Chair	Chris Schofield
16.1	Forward Planner Reset for 2025/26 Agreed by Executives	Jo Bray

The Trust Board will hold a private workshop during the morning of the day of Board meetings, in keeping with (Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960), press and other members of the public are excluded from this meeting, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.

Board meetings of Leeds Teaching Hospitals NHS Trust are public meetings held in public. Any member of the public can raise questions regarding the content of the Board meeting. However, questions need to be submitted at least three days prior to the meeting, in writing. To: Jo Bray, Company Secretary, Leeds Teaching Hospitals NHS Trust, Trust Headquarters, St James's University Hospital, Beckett Street, Leeds, LS9 7TF, or by email to: jo.bray@nhs.net