

THURSDAY 25 SEPTEMBER 2025 AT 12.45pm
PUBLIC BOARD AGENDA

Seminar Rooms, Ground Floor, Gledhow Wing Seminar Rooms, SJUH

The agenda and papers are made available on our website and in due course the minutes of this meeting will be published.

All items listed (Blue Box), in blue text, are to be received for information/ assurance and no discussion time has been allocated within the agenda

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
12.45	1	Apologies for Absence:	Information	Antony Kildare	-
	2	Welcome and Introductions: Brendan Brown, Interim Chief Executive Chris Jones, Deputy Director of Human Resources Lorna Johnson, Deputy Chief Nurse Observing:	Information	Antony Kildare	-
	3	Declarations of Interest	Governance	Antony Kildare	-
12.50	4	Patient Story: https://youtu.be/pkxnonBfFpY	Information	Lorna Johnson	Video
		<i>Our patient stories aim to provide insight to the care received by our patients and their families. It is important that our Board understand both positive and negative feedback for learning. We are grateful to those who take time record and share their experiences, which are also used in undergraduate training.</i>			
1.00	5	Draft Minutes of the Last Meeting 31 July 2025	Approval	Antony Kildare	5
	6	Matters Arising No items	-	-	-
	7	Review of Action Tracker	Governance	Antony Kildare	7
1.05	8.1	Chair's Report (Endorse Chairs action for approvals of required)	Receive, note & endorse	Antony Kildare	8.1
1.10	9.1	Chief Executive's Report (Endorse consultant appointments)	Receive & Approve	Brendan Brown	9.1
		Operational Context:			

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
	10	Quality & Performance			
1.15	10.1	Regulatory Update Maternity & Neonates Update	Information Assurance	Rukeya Miah Magnus Harrison	To Follow
1.30	10.2	Investment into Maternity & Neonatal Services	Assurance Information	Jenny Erhardt	10.2
1.40	10.3	Well-led Update (Anticipated publication by CQC 24 or 25 September 2025)	Information	Antony Kildare Brendan Brown	Presentation
1.50	10.4	IQPR (Performance of the Trust) Report by Exception	Information Assurance	Executive Team	10.4
	11	Risk			
2.00	11.1 11.1(i) 11.2	Corporate Risk Register Review Corporate Risk Register Board Assurance Framework (Updates)	Assurance Assurance Approval Assurance	Clare Smith Clare Smith Clare Smith	11.1 11.1(i) 11.2
	12	Assurance from Board Committees			
2.10	12.1(i)	Quality Assurance Committee Chairs Report 21 August 2025	Assurance	Laura Stroud Magnus Harrison Lorna Johnson	12.1(i)
-	12.1(ii)	Q4 Report on Learning from Deaths	Assurance	Magnus Harrison	12.1(ii)
-	12.1(iii)	IPC Performance and Assurance Report July/August 2025	Assurance	Magnus Harrison	12.1(iii)
2.20	12.2(i)	Finance & Performance Committee Chairs Report July & August 2025	Assurance Information	Mark Burton Clare Smith Jenny Ehrhardt	12.2(i)
2.30	12.2(ii)	Verbal Summary Update from the Meeting held 24 September 2025	Assurance	Mark Burton Clare Smith Jenny Ehrhardt	Verbal
2.40	12.3	Audit Committee Chairs Report 4 September 2025	Assurance	Gillian Taylor Jenny Ehrhardt	12.3
2.45	12.4(i)	Workforce Committee Chairs Report 10 September 2025	Assurance	Amanda Stainton Chris Jones	12.4(i)
	12.4(ii)	Annual Workforce Report	Information	Chris Jones	12.4(ii)
	13	Partnership Working			
2.50	13.1	Partnership Update Report	Information	Brendan Brown	13.1
	14	Strategy and Planning			
	14.1(i)	Winter Plan	Information	Clare Smith	14.1(i)

Time	Item	Paper Title	Purpose	Presenter	Paper No. / Verbal
2.55	14.1(ii)	Appendix 2 - Board Assurance Statement (Template - return to NHSE)	Approval	Clare Smith	14.1(ii)
	14.1(iii)	<i>Appendix 1 (full report from F&P Committee for supporting assurance)</i>	Assurance	Clare Smith	14.1(iii)
15 Governance and Regulation					
3.05	15.1	Medical Revalidation Report	Assurance	Magnus Harrison	15.1
	15.2	<i>Assurance Report – Statement from External Audit (Yearend Accounts)</i>	Assurance	Liz Garthwaite Jenny Ehrhardt	15.2
16 Items for Information					
	16.1	Forward Planner Reset for 2025/26 <i>(re-set to come to November Board)</i>	Information	Jo Bray	Verbal
17 Standing Agenda Items					
		Risk <i>Consideration of any issues to escalate to Corporate Risk Register, BAF and reflections on Risk Appetite and working within our defined tolerances</i> <u>Risk Appetite Framework (April 2025) - Leeds Teaching Hospitals NHS Trust</u> Legal Advice <i>Consideration of any issues from the meeting</i> Regulators - CQC or NHS England, ICB/Place issues <i>Any issues to be reported/escalated</i> Communication Issues <i>Any issues internally or externally to be address</i>	Discussion	Antony Kildare	-
	18	Review of Meeting and Effectiveness	Discussion	Jo Bray	-
3.15	19	Any Other Business	Discussion / Information	Antony Kildare	-
	20	Date of Next Meeting			
The next formal Board meeting will take place on Thursday 27 November 2025 meeting – Location SJUH					

**The AGM will commence at 4.00pm in the same room.
Refreshments are available by the double doors used to enter
the Seminar Rooms and would be grateful for all to exit the
room to enable set up for the AGM.**

Additional information (Blue Box)		
11.1(i)	Corporate Risk Register	Clare Smith
12.1(ii) 12.1(iii)	Q4 Report on Learning from Deaths IPC Performance and Assurance Report July/August 2025	Magnus Harrison Magnus Harrison
12.4(ii)	Annual Workforce Report	Chris Jones
14.1(iii)	Appendix 1 (<i>full report from F&P Committee for supporting assurance</i>)	Clare Smith
15.2	Assurance Report – Statement from External Audit (Yearend Accounts)	Jenny Ehrhardt

The Trust Board will hold a private workshop during the morning of the day of Board meetings, in keeping with (Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960), press and other members of the public are excluded from this meeting, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.

Board meetings of Leeds Teaching Hospitals NHS Trust are public meetings held in public. Any member of the public can raise questions regarding the content of the Board meeting. However, questions need to be submitted at least three days prior to the meeting, in writing. To: Jo Bray, Company Secretary, Leeds Teaching Hospitals NHS Trust, Trust Headquarters, St James's University Hospital, Beckett Street, Leeds, LS9 7TF, or by email to: jo.bray@nhs.net