

THURSDAY 27 NOVEMBER 2025 AT 1.15 pm
PUBLIC BOARD
AGENDA

Seminar Rooms, Ground Floor, Gledhow Wing Seminar Rooms, SJUH

The agenda and papers are made available on our website and in due course the minutes of this meeting will be published.

All items listed (Blue Box), in blue text, are to be received for information/ assurance and no discussion time has been allocated within the agenda

| Time | Item | Paper Title | Purpose | Presenter | Paper No. / Verbal |
|------|------|---|-------------|----------------|--------------------|
| 1.15 | 1 | Apologies for Absence: Jo Koroma to leave at 4.00 pm | Information | Antony Kildare | - |
| | 2 | Welcome and Introductions: Kate Sims, Interim Chief People Officer Beverly Geary, Temporary Chief Nurse Tim Hiles, Interim Chief Operating Officer Simon Le Clerc, Non-Executive Director Observing: Welcome to members of the public James Beck, Clinical Director, Adult Critical Care, Shadowing Magnus Harrison | Information | Antony Kildare | - |
| | 3 | Declarations of Interest | Governance | Antony Kildare | - |
| | 4 | Patient or Staff Story: <i>No item for this meeting</i> <i>Our patient stories aim to provide insight to the care received by our patients and their families. It is important that our Board understand both positive and negative feedback for learning. We are grateful to those who take time record and share their experiences, which are also used in undergraduate training.</i> | | | |
| 1.20 | 5 | Draft Minutes of the Last Meeting 25 September 2025 | Approval | Antony Kildare | 5 |
| | 6 | Matters Arising <i>No items</i> | - | - | - |

| Time | Item | Paper Title | Purpose | Presenter | Paper No. / Verbal |
|------|-----------------|---|--|---|---------------------------------|
| | 7 | Review of Action Tracker (No actions to report) | Governance | Antony Kildare | 7 |
| 1.25 | 8.1 | Chair's Report (<i>Endorse Chairs action for approvals of required</i>) | Receive, note & endorse | Antony Kildare | 8.1 |
| 1.30 | 9.1 | Chief Executive's Report (<i>Endorse consultant appointments</i>) | Receive & Approve | Brendan Brown | 9.1 |
| | | Operational Context: | | | |
| | 10 | Quality & Performance | | | |
| 1.35 | 10.1(i) | Regulatory Update Perinatal Services Update | Information Assurance | Beverley Geary Magnus Harrison Rukeya Miah | 10.1(i) |
| 1.50 | 10.1(ii) | Maternity Incentive Scheme: review of approval process. | Assurance | Beverley Geary Rukeya Miah | 10.1(ii) |
| 2.05 | 10.2(i) | Well-led Improvement Plan and Update Appendix A – Improvement Plan | Information Assurance Approval | Antony Kildare Brendan Brown | 10.2(i) |
| 2.15 | 10.2(ii) | EDI Reviews and Aligned Action Plan | Information Assurance | Kate Sims | 10.2(ii) |
| 2.30 | 10.3 | Performance IQPR (Performance of the Trust) Report by Exception <ul style="list-style-type: none"> • Winter • Resident doctors strike action | Information Assurance | Tim Hiles & Executive Team | 10.3 |
| 3.00 | 10.4 | Pathology Update | Assurance | Jenny Ehrhardt | 10.4 |
| 3.05 | 10.5 | NHSE Provider Capability Self-Assessment | Information | Brendan Brown | Verbal |
| | 11 | Risk | | | |
| 3.10 | 11.1(i) | Chairs Report Risk Management Committee 2 October & 6 November 2025 | Assurance | Magnus Harrison | 11.1 |
| | 11.2 11.2(i) | Corporate Risk Register Corporate Risk Register | Assurance Assurance | Magnus Harrison Executive Team | 11.2 11.2(i) |

| Time | Item | Paper Title | Purpose | Presenter | Paper No. / Verbal |
|------|-----------|--|--------------------------|--|--------------------|
| | 12 | Assurance from Board Committees | | | |
| 3.15 | 12.1(i) | Quality Assurance Committee Chairs Report 16 October 2025 | Assurance | Laura Stroud Magnus Harrison Beverly Geary | 12.1(i) |
| | 12.1(ii) | Q1 Report on Learning from Deaths (<i>deferred to Jan</i>) | Assurance | Magnus Harrison | 12.1(ii) |
| 3.20 | 12.1(iii) | Leadership Walkround Programme Annual Report | Assurance | Beverly Geary | 12.1(iii) |
| 3.25 | 12.1(iv) | Patient Safety Incident Response Plan and Policy Extension | Approval | Magnus Harrison Beverly Geary | 12.1(iv) |
| 3.30 | 12.2(i) | Finance & Performance Committee Chairs Report 24 September & 29 October 2025 | Assurance Information | Jenny Ehrhardt Mark Burton Tim Hiles | 12.2(i) |
| 3.35 | 12.2(ii) | Verbal Summary Update from the Meeting held 26 November 2025 | Assurance | Jenny Ehrhardt Mark Burton Tim Hiles | Verbal |
| 3.40 | 12.3 | Infrastructure Committee Chairs Report 9 October 2025 | Information Assurance | Mike Baker Jenny Ehrhardt Craig Richardson | 12.3 |
| 3.45 | 12.4(i) | Workforce Committee Chairs Report 12 November 2025 | Assurance | Amanda Stainton Kate Sims | 12.4(i) |
| 3.50 | 12.4(ii) | Freedom to Speak Up Guardians Bi Annual Report | Assurance | Alan Sheppard | 12.4(ii) |
| 4.00 | 12.4(iii) | Violence Against Staff Report Annual Report | Assurance | Dan Jones Peter Aldridge | 12.4(iii) |
| | 12.4(iv) | Violence Prevention & Reduction | Information | Dan Jones | 12.4(iv) |
| | 13 | Partnership Working | | | |
| | | <i>No items to report</i> | | | |
| | 14 | Strategy and Planning | | | |
| 4.10 | 14.2 | Emergency Planning and Preparedness Standards | Approval Assurance | Tim Hiles | 14.2 |
| 4.20 | 14.3 | Sustainability Annual Report | Information Assurance | Craig Richardson Chris Kelly | 14.3 |
| 4.30 | 14.4 | Reducing our Carbon Footprint through Greener Patient Pathways | Information | Matthew Quinton Sophie Williams | presentation |

| Time | Item | Paper Title | Purpose | Presenter | Paper No. / Verbal |
|---|-----------------|--|--------------------------------------|---|---------------------------------|
| 4.45 | 14.5 14.5(i) | (10 mins pres, 5 mins Q&As Procurement Strategy Procurement Strategy 2025-28 | Approval Information | Dan Gilpin Matthew Powell Gillian Lever Paul Ralston Paul Ralston | 14.5 14.5(i) |
| | 15 | Governance and Regulation | | | |
| 4.50 | 15.1 | Governance and Committee Governance Review | Approval Information Assurance | Antony Kildare Jo Bray | 15.1 Appendices 1-5 |
| 4.55 | 15.2 | NED Champion Roles | Information Assurance | Antony Kildare Jo Bray | 15.2 |
| | 16 | Items for Information | | | |
| | | | | | |
| | 17 | Standing Agenda Items | | | |
| 5.00 | | Risk <i>Consideration of any issues to escalate to Corporate Risk Register, BAF and reflections on Risk Appetite and working within our defined tolerances</i> Risk Appetite Framework (April 2025) - Leeds Teaching Hospitals NHS Trust Legal Advice <i>Consideration of any issues from the meeting</i> Regulators - CQC or NHS England, ICB/Place issues <i>Any issues to be reported/escalated</i> Communication Issues <i>Any issues internally or externally to be address</i> | Discussion | Antony Kildare | - |
| | 18 | Review of Meeting and Effectiveness | Discussion | Jo Bray | - |
| 5.05 | 19 | Any Other Business | Discussion / Information | Antony Kildare | - |
| | 20 | Date of Next Meeting | | | |
| The next formal Board meeting will take place on Thursday 29 January 2026 meeting – Location SJUH | | | | | |

| Additional information (Blue Box) | | |
|-----------------------------------|---------------------------------|----------------|
| 11.1(ii) | Corporate Risk Register | Executive Team |
| 12.4(iv) | Violence Prevention & Reduction | Dan Jones |
| 14.5(i) | Procurement Strategy 2025-28 | Paul Ralston |

The Trust Board will hold a private workshop during the morning of the day of Board meetings, in keeping with (Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960), press and other members of the public are excluded from this meeting, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.

Board meetings of Leeds Teaching Hospitals NHS Trust are public meetings held in public. Any member of the public can raise questions regarding the content of the Board meeting. However, questions need to be submitted at least three days prior to the meeting, in writing. To: Jo Bray, Director of Corporate Affairs, Leeds Teaching Hospitals NHS Trust, Trust Headquarters, St James's University Hospital, Beckett Street, Leeds, LS9 7TF, or by email to: jo.bray@nhs.net