



Funded Childcare at The Trust Nurseries

Whether you are new to our nurseries or already part of the Trust Nursery community, there are a few different ways to help fund your childcare. It can be tricky to get to grips with all the ins and outs, so we have put together this handy leaflet to guide you through.

From explaining the Government's Early Years Funding schemes in England and how it is offered at the Trust Nurseries, we will help you work out all the fees and funding. Once that's sorted, we can all focus on the most important thing: taking care of your child.





Government Funding Childcare at a Glance

The amount of funded childcare you are eligible for depends on:

- your child's age and circumstances
- Your income and partner's income
- your immigration status
- you could claim up to 30 hours per week, 38 weeks of the year, nurseries can stretch the funding to cover 52 weeks of the year.
- Funding continues while on Shared Parental, Maternity, Paternity or Adoption Leave, if you are applying for an older child who is not the subject of the above leave.

Income

- You and your partner (if you have one) must be working at least 16 hours a week at minimum wage or equivalent.
- you may not be eligible if you or your partner (if you have one) expect to earn over £100,000.
- Some Income may not be counted towards the minimum amount you must earn to be eligible, these include: dividends, Interest, income from property and pensions.

When to Apply

- Funding usually starts from the school term after a child's reached an eligible age.
- Children usually become eligible the Term after they are 9 months old (subject to your return to work date from the parental leaves mentioned above)
- families need to apply for the funded hours and do this the term before they are planning on accessing the entitlements.
- If you miss any cut off dates or plan to start nursery after the term begins you may need to wait until the start of the following term to receive the funding.

You can read more about this on the government website:
childcarechoices.gov.uk

Funded Hours at The Trust Nurseries

For most of our parents, 30 hours' over 38 weeks childcare isn't quite enough. That's why we stretch funded hours over 52 weeks to fit better for working parents. For example if you are using the full 30 hours with us it would be split as follows:

$$30 \text{ hours} \times 38 \text{ weeks} / 52 \text{ weeks} = 21.92 \text{ hour per week}$$

What we offer

The Trust Nurseries are open Monday - Friday, 7am - 6pm, 52 weeks of the year and we have 2 options for using your funded hours.

- Funded only places, which allows children to attend nursery at set times of their contracted days with no additional cost for the care. Consumables are not included and may be an additional charge for meals etc.
- Full access places allow children to attend nursery between the full operating hours on their contracted days and if attending more than two days will included breakfast, lunch and snack tea and other snacks through out the day.

Option 1

Fully Funded Places
Available Monday - Friday
9:45am – 3:15pm

(2 sessions minimum requirement)

- Each setting offers a limited number of fully funded places where there is no additional cost to pay for care.
- Places are subject to availability and given on a first come first serve basis.
- Lunch, snacks and other consumables are not included in the funding but can be paid at a small additional charge.
- In order to claim your full 30 hours entitlement you would need to attend nursery 4 sessions per week, but you can attend less sessions and only use part of your entitlement with us.

Option 2

Full Access Places.
Available Monday - Friday
7am - 6pm

(2 day minimum requirement)

- After Funded Hours have been taken into consideration, any additional hours will be payable.
- remaining contracted hours will be charged in line with the current nursery fees.
- children have access to the nursery throughout the whole of the operating hours, 7am - 6pm.
- Meals, snacks and other consumables might not be included depending on the number of days you attend but can be paid at a small additional charge.
- additional savings can be made on your fees using the Trusts Salary Scheme or the government Tax Free Child Care.

Funded Hours and Nursery Fees Examples:

Please see below for some examples of how your nursery contracted hours may look. Please note that for Option 2 Full Access places we have used the Current fees for LHTT employees attending 3 full days at nursery

Fully Funded Place Option 1

	Mon	Tues	Wed	Thurs	Fri	Total no. of hours per week	Total weekly charge
Total funded entitlement hours attended per day	5.5	5.5	5.5	5.5		21.92	n/a
Total chargeable hours per day	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Consumables	£2.00	£2.00	£2.00	£2.00			£8.00
Total daily hours attended	5.5	5.5	5.5	5.5	0	22	

Full Access Places Option 2

	Mon	Tues	Wed	Thurs	Fri	Total no. of hours per week	Total weekly charge
Total funded entitlement hours attended per day	7.3	7.3	7.3			21.92	n/a
Total chargeable hours per day	3.7	3.7	3.7			11.08	£72.80
Consumables	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Total daily hours attended	11	11	11			33	

Full Access Places hours and fees breakdown

	Total Weekly hours	Funded hours per week	Paid hours per week	Consumable cost per week	Monthly cost
2 Full Day	22	21.92	0	£8	£34.67
3 Full Day	33	21.92	11.08	n/a	£315.45
4 Full Day	44	21.92	22.08	n/a	£628.62
Full Week	55	21.92	33.08	n/a	£941.79

FAQs

Do you offer free places?

Yes, Although we call them Fully Funded Places.

We offer fully funded places during the hours of 9:45 and 3:15. meal and snacks are not included but may be supplied at an small cost.

Can I roll my funded hours into the next term?

Due to restrictions from the local authorities this cannot be done but we do stretch your funded hours over the year so that you can utilise your funding to suit your needs.

Can I pay by the hour at nursey?

Due to limited space, staffing ratios and sustainability of the service we are unable to offer childcare by the hour. Add Hoc days could be added subject to availability on the day. These will be payable at the nurseries usual daily rate.

I've missed the deadline to apply for my Eligibility Code. Can my child still be funded?

Codes only apply funding in the term after you apply, so if you miss the deadline of the last day of March, August and December then we will not be able to access the funding. If your child is over 3 years by the start of the term we will still be able to access the Universal 15 hours for you. HMRC should prompt you to reconfirm your code before the start of a new term.

I'm planning to take my child on holiday. How will this affect my funded childcare?

If you are planning to be away for under two weeks then this is fine. If you are planning to be away for a much longer period then the nursery will have to contact the local authority to see if the funding can continue.

What should I do if I need to change how long my child attends nursery?

If there are any changes to your contract then we ask if you can inform the nursery manager as soon as possible and then give one months notice so that the changes can be put into place if they are agreed. Some changes may affect your child's funding claim and depending on the hours involved or when the changes are asked for, you may not be allowed to change by the local authority until the new funding term.



Useful Contact Information



General Nursery Enquiries:
leedsth-tr.nurseries@nhs.net

The Mosaic Centre:
catherine.hall20@nhs.net

Clarendon Nursery:
c.duckworth@nhs.net

Childcare Choices:
www.childcarechoices.gov.uk



LTHT Nurseries

