

Dear Colleague

Important: Sending Samples to the Genetics Laboratory over the Christmas period

The Genetics Laboratory in Leeds will be operating an urgent-only service from 5pm Tuesday 23rd December to 8am Monday 29th December and 5pm Tuesday 30th December to 8am Friday 2nd January.

Urgent samples should be sent only where necessary, and with as much notice as possible, from Friday 19th December until Fri 2nd January.

All samples requiring routine diagnostic testing will need to be received before 12noon on Wednesday 24th Dec or before 12noon on Wednesday 31st Dec to ensure samples can be adequately stabilised for the full repertoire of testing to be processed. For routine samples that arrive after this time, no testing will be performed until the next normal working day which may compromise sample quality. The lab is operating a normal service on Mon 29th-Tues 30th Dec and normal weekend arrangements will apply for Sat 3rd Jan.

Cut off for all sample types to be received by the laboratory on 24th December is 12.00pm

Mon 22 nd December	Normal Service
Tues 23 rd December	Normal Service
Wed 24 th December	Restricted service. Lab opening time 8am-4pm
Thu 25 th December	Laboratory Closed
Fri 26 th December	Laboratory Closed
Sat 27 th December	Restricted service
Sun 28 th December	Laboratory Closed

Cut off for all sample types to be received by the laboratory on 31st December is 12:00pm.

Mon 29 th December	Normal Service
Tue 30 th December	Normal Service
Wed 31 st December	Restricted service. Lab opening time 8am-4pm
Thur 1 st January	Laboratory Closed
Fri 2 nd January	Normal Service

Any very urgent samples (prenatal or acute/paediatric bone marrow referrals) anticipated to arrive later than 12noon on 24th or 31st December please contact the lab as soon as possible stating the test required:-

Email: leedsth-tr.genlabadmin@nhs.net

Tel: (0113) 206 5205

We wish all our users a very happy and restful Christmas and New Year and look forward to continuing to work with you all in 2026.

Yours Sincerely,



Helen Thomas

Genomics Service Manager

NEY Genomic Laboratory Hub Central Laboratory Leeds